

MILCOMBE PARISH COUNCIL

TUESDAY 4 MARCH 2025

Clerk & Responsible Financial Officer
Theresa Goss
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Middleton Cheney
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26 February 2025

Dear Councillor,

A meeting of the Parish Council will be held on **Tuesday 4 March 2025 at 8.00pm** at the Village Hall, Main Road, Milcombe to transact the business set out in the Agenda below and you are summoned to attend.

District Councillors Andrew McHugh, Eddie Reeves and David Rogers and County Councillor Kieron Mallon are also invited to attend.

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome** – To welcome the Councillors and the public to the meeting.
8:00pm – 8:05pm
2. **Apologies for absence** - To receive any apologies for absence from the meeting.
8:00pm – 8:05pm
3. **Declarations of Interest** - Members are asked to declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.
8:05pm – 8:10pm
4. **Minutes** - To approve the minutes of the meeting held on 7 January 2025. **(Attached)**
8:10pm – 8:15pm
5. **Matters Arising** - To discuss any issues arising from the minutes 7 January 2025.
8:15pm – 8:20pm
6. **Chairman's Announcements**
8:20pm – 8:25pm
7. **Open Forum** – Members of the public are invited to raise any items which concern the Parish.
(Maximum of ten minutes in total for this item)
8:25pm – 8:35pm

8. **Reports from County and District Councillors** - To receive reports from the Milcombe County Councillor and District Councillors.

8:35pm – 8:45pm

9. **Village Matters**

- i) Village Hall – To receive an update from Parish Councillor Nigel Davis, the Parish Council's representative on the Village Hall Committee.
- ii) Play Area – To discuss any matters relating to the play area and receive an update on the project for installation of CCTV.
- iii) Village Litter Pick – To agree a date for the village litter pick.
- iv) Noticeboard – To discuss the proposed relocation of a village noticeboard.
- v) Village Gateways – To discuss maintenance of the village gateways, located at the entrances to the village.
- vi) Annual Parish Meeting 2025 – To discuss the arrangements for the Annual Parish Meeting being held on Tuesday 8 April 2025

8:45pm – 8:55pm

10. **Planning**

- i) Planning Applications - To note the planning applications which have been considered by the Parish Council since the last meeting. **(To follow)**
- ii) Results of Planning Applications - To note the results of planning applications determined by Cherwell District Council's Planning Committee. **(To follow)**
- iii) Neighbourhood Plan – To receive an update from Parish Councillors Nigel Davis and Chris Hill on a Neighbourhood Plan for Milcombe.
- iv) Planning Application 24/03399/OUT, Bloxham Road, Milcombe – To note the Parish Council's objection submitted to Cherwell District Council for outline planning application, together with associated access off Bloxham Road (all other matters reserved), for up to 50 homes (Use Class C3) together with associated infrastructure, open space and landscaping; and retained agricultural field at land west of the Old Piggeries, Bloxham Road, Milcombe.

8:55pm – 9:05pm

11. **Parish Council Matters**

- i) Vacancies – To consider any applications for co-option onto the Parish Council.
- ii) Church Clock – To approve the service agreement with Smith of Derby, for maintenance of the church clock. **(To follow)**
- iii) Councillors Training – To remind Councillors about the importance of attending training courses (in accordance with the Council's policy) and to review the training courses which are advertised in the OALC's monthly newsletter. <https://www.adderburypc.co.uk/documents.php?catid=21>

9:05pm – 9:10pm

12. **Finance**

- i) Financial Matters
 - To approve the accounts for payment; and

- To note the income received since the last meeting, the uncashed receipts & uncashed payments and the bank reconciliation. **(Reports to follow)**

ii) Budget Monitoring – To note the budget monitoring report for 2024/2025. **(Report to follow)**

iii) Parish Council Reserves – To approve the Parish Council's reserves for year ending 31 March 2025.

iv) Section 106 Funds – To discuss the Section 106 funds held at Oxfordshire County Council, which have been allocated to Milcombe. **(Report to follow)**

9:10pm – 9:20pm

13. **Correspondence** - Items of correspondence will be circulated to members.

9:20pm – 9:25pm

14. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for item numbered 15 on the grounds that it could involve the likely disclosure of private and confidential information.

9:25pm

15. **Clerk and Responsible Financial Officer** – To review the salary of the Clerk and Responsible Financial Officer for 2025/2026.

9:25pm – 9:30pm

16. **Meeting Dates** - Future meeting dates for Milcombe Parish Council are stated below. They will commence at 8.00pm at the Village Hall, Milcombe:

- Tuesday 4 March 2025 8 April 2025 (Annual Parish Meeting)
- Tuesday 6 May 2025

9:30pm

17. **Items for the Next Agenda**

9:30pm